

We need a new Local Advisory Board Volunteer at Discovery Academy - Could this be you?

Discovery Academy is a specialist special school in Nuneaton catering for 100 children and young people with Autism and/or Social Emotional Mental Health needs. The Discovery Local Advisory Board are looking for new members to help ensure that high standards of support, education and achievement continue for learners. **In particular we are looking for a member with Health and Safety expertise.**

Members of our Local Advisory Board (LAB) play a crucial role in linking the school with the community it serves. The LAB is made up of volunteers who are parents, staff and local community members. They have a range of backgrounds, skills and experience.

What we are looking for:

We are looking for people who share our values and ambition for all young people to add their insight and expertise to the governing of the academy.



We are looking for people who will have:

- Commitment to the Discovery Academy and support for the wider aims of MacIntyre Academies.
- The skills required to contribute to effective governance and the success of the Academy.
- A strong commitment to the values of the Trust in line with those of its sponsor.
- The inquisitiveness to question and analyse and a willingness to learn.
- A willingness to devote the necessary time and effort to the Academy's business including reading papers, attending meetings and attending training sessions and other relevant events.
- An understanding and acceptance of the duties and responsibilities set out in the Scheme of Delegation.
- Effective communication skills and a willingness to ensure effective communication between the LAB and the Board.
- An ability to hold others to account for their professional practice.
- Good independent judgement.
- Experience of schools (as a former Governor, a parent, a member of staff for example).

Members of a LAB need to take a full and active role in fulfilling the role assigned to them by the Board. This will include regular visits to the Academy.

In return for your commitment we can offer:

- The opportunity to work with a team of people who will develop this new school
- Experience in developing new schools
- The opportunity to make a difference to the lives of young people, helping them to achieve their potential
- Training on school specific issues e.g. safeguarding, finance management etc
- Strategic management experience

To express interest contact discovery.clerk@macintyreademies.org

Tel: 07487616021

Discovery Academy, Vernons Lane, Nuneaton, CV11 5SS

Local Advisory Board Member Person Specification

Context:

The MAT Board provides centralised governance to all schools, but is supported by sub-committees at school level known as Local Advisory Boards (LAB). The LAB only has the powers and responsibilities that are delegated to them by the Board, which are formalised in the Scheme of Delegation.

Members of a LAB play a key role in supporting the Trust Board to fulfil their regulatory duties. The LAB exercise the powers and responsibilities delegated to them by the Trust Board. Details of these powers and responsibilities are set out in the Scheme of Delegation.

The purpose of the Local Advisory Board is to ensure high standards of support, education and achievement. Its purpose, roles and responsibilities are outlined in the Terms of Reference.

Members of the LABs will have the following duties:

- Ensuring good governance of the Academy, complying with the agreed level of delegation and reporting accordingly
- Representing the school vision and aims in accordance with the MacIntyre Academies vision and principles whilst ensuring schools aims and objectives are relevant to local needs
- Supporting the Principal and senior leadership of the Academy whilst being a critical friend
- Monitoring the achievement, quality of teaching and behaviour and safety within the Academy
- Monitoring the Academy's finances
- Engagement with the Academy's key stakeholders e.g. parents/carers, pupils and staff
- Establishing and reviewing academy level policies and procedures for approval by CEO, reflecting MacIntyre Academies expectations
- Providing feedback to MAT Board on the effectiveness of MacIntyre Academies policies
- Working within the expectations of the Memorandum of Understanding between MacIntyre Academies & LABs

LAB Member Person Specification:

The MAT Board requires all appointed LAB members to have:

- Commitment to a particular academy and a willingness to support the aims of MAT as a whole.
- The skills required to contribute to effective governance and the success of the Academy
- A strong commitment to the values of the Trust in line with those of its sponsor
- the inquisitiveness to question and analyse
- A willingness to learn
- A willingness to devote the necessary time and effort to the Academy's business including reading papers, attending meetings and attending training sessions and other relevant events
- An understanding and acceptance of the duties and responsibilities set out in the Scheme of Delegation
- Effective communication skills and a willingness to ensure effective communication between the LAB and the Board
- An ability to hold others to account for their professional practice
- Good independent judgement
- Experience of schools (as a former Governor, a parent, a member of staff for example)

Members of a LAB need to take a full and active role in fulfilling the role assigned to them by the Board. This will include regular visits to the Academy.

General Skills:

The ability to:

- Think strategically
- Make reasoned decisions
- Work on own initiative
- Critically listen and question
- Analyse and solve problems

Useful skills and experience:

- Leadership and management
- Teaching or other professional role in education
- Finance and accounting
- Premises management & Health and Safety
- Communications and marketing
- Business
- Personnel or HR